A teleconference meeting of the Nominations Committee was held on March 26, 2018, for selecting a slate of candidates to recommend to the Chapter Congress for election to the Board of Directors of Alpha Kappa Psi.

In attendance on the call were:

<table>
<thead>
<tr>
<th>Committee Member</th>
<th>Chapter Represented</th>
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<tbody>
<tr>
<td>Brandon Bush*</td>
<td>Western Michigan</td>
</tr>
<tr>
<td>Victoria Byerley*</td>
<td>Missouri Western State</td>
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<tr>
<td>William Callarman*</td>
<td>West Texas A &amp; M</td>
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<tr>
<td>Christa Capone*</td>
<td>Christopher Newport</td>
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<tr>
<td>Kerri Dickson*</td>
<td>Washington State</td>
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<tr>
<td>Kyra Hardy</td>
<td>Austin Peay State</td>
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<tr>
<td>Eileen Howell*</td>
<td>Wisconsin- Milwaukee</td>
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<tr>
<td>Tyler Margaretten</td>
<td>Tulane</td>
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<tr>
<td>Andrea Nemeth*</td>
<td>Montclair State</td>
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<tr>
<td>Stephanie Potter*</td>
<td>Auburn University</td>
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<tr>
<td>Dan Stubblefield*</td>
<td>Middle Tennessee State</td>
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<tr>
<td>Shaqyan Walker*</td>
<td>Edinboro</td>
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<tr>
<td>Andrew Walker*</td>
<td>North Carolina- Charlotte</td>
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*Alumnus

Also in attendance were Brian Parker, Chief Operating Officer on the Heritage Center Staff as the call coordinator, Cady Tabeling, Associate Director of Program Assessment, as the assistant call coordinator, and Lea Goodwin, Fraternity Manager for Integration & Innovation, as an attendee.

The meeting came to order at 8:15 PM EDT and after introductory remarks, instructions and roll call, the committee met with the three candidates nominated for the positions and interviewed them individually.

After discussion among the committee members the Nominations Committee recommends to the Chapter Congress the following slate of candidates:

For the position of Director: Naneen Christopher
For the position of Director: John LeVering
For the position of Director: Chrissy Vasquez

The meeting was adjourned at 9:42 PM EDT.
NANEEN CHRISTOPHER
972 SHERMAN AVE, APT 2F • BRONX, NY 10456 • (646) 262-0943 • NANEEN_CHRISTOPHER@YAHOO.COM

PROFESSIONAL EXPERIENCE
Prudential Financial, Newark, NJ (October 2007 – Present)
Sr. Derivative Alternative Products Specialist, Trade Management, Global Investment Management (October 2017 –)
Sr. Investment Associate, Portfolio Administration, Public Fixed Income Operations (September 2013 – October 2017)
Sr. Accounting Associate, General & Subsidiary, Public Investment Operations (November 2009 – September 2013)

Leadership Skills
• Trained a staff on daily recording, analysis, and monthly reporting of accounting transactions for various fixed income products
• Recognized inefficiencies within the daily and monthly processes while implementing new strategies where improvements were needed
• Co-led on cash flow transfer process to new fixed income on-boarding and cash flow management team
• Led leadership seminars focused on communication, budgeting, strategic and organizational thinking

Accounting & Investment Reporting
• Reviewed data integrity reports for bank reconciliations, A/R, and A/P for Public Operations
• Responsible for monthly ledger proof process to ensure ledger accounts are properly reported and annotated
• Develop additional month-end close proofs, reports and client requests for banks and other third-party information to confirm their investments in the portfolios
• Prepared journal entries to clear monthly differences between the Balance and Income Statement accounts
• Developed a reconciliation for tracking Aged Receivables, pivoting to the appropriate legal entities
• Evaluated monthly income earned swings from a GAAP perspective
• Processed restructurings, inter-company transfers, and impairments

Client Relations
• Responsible for cash management and account reconciliation for various legal entities
• Processed cash and A/R Activity for Public Bonds using the PAM Investment Application
• Prepared interbank wire transfers and reconciled payment discrepancies in our USD/Foreign cash accounts
• Liaised with multiple custodians assuring payments are made within contractual timelines
• Collaborate with a multitude of business partners such as custodial banks, investment management groups such as Trade Operations, Corp. Actions, Bank Loans, etc. utilizing the trading system of Aladdin and its various products
• Produced effective guidelines and procedures to ensure cash processing are adequate and accurate

SKILLS
• MS Office 365, Oracle (including Web ADI, MDM Online, and SQB), PAM, COGNOS, Wall Street Office, Bloomberg, Aladdin (ADAM, Paycheck, Cash Master, Dashboard and Aladdin Recon), and GTreasury (Gateway)
• Conducted in-house new hire seminars and presentations for staff development on various business related topics
• Knowledge of GAAP Accounting, Asset and Wire Transfers, Auditing, Compliance, and Derivative Confirmations

EDUCATION
Excelsior College, School of Technology and Business, Albany, NY
Masters of Business Administration
Concentration: Managing in the Global Economy
October 2012

Seton Hall University, Stillman School of Business, South Orange, NJ
Bachelor of Science, Business Administration
Concentrations: Marketing and Finance
May 2007

ACCOMPLISHMENTS & INTERESTS
Alpha Kappa Psi Professional Business Fraternity – Fraternity Board of Director, 2015 – Present, Life Member
• Garden State Alumni Chapter, Founding Member, Treasurer and President 2012- 2015
• New York Alumni Chapter, Founding Member

Alpha Phi Omega National Service Fraternity – Alumni Association President 2009- 2015, Life Member
JOHN MICHAEL LEVERING  
321 Aquia Creek Rd, Stafford VA 22554. John.levering@navy.mil, (571) 264-4342

KEY ATTRIBUTES AND SKILLS-

➢ **Leadership and Team Building** – Proven success in complex and challenging environments from Submarines service to fast paced, high value, contract negotiations. Committed to developing team members within and across organizations.

➢ **Government Acquisition Management** – Government acquisitions expert, with significant experience in a sole source or limited competition procurements. Thorough understanding of the FAR and DFAR requirements. Regularly engage on revisions to Government policy and assist in preparing, as necessary, legal counsel in the event of contract disputes.

➢ **Government Financial Management** – Expertly qualified in all areas of preparing, obtaining, and defending multibillion dollar requirements through the federal budget process.

➢ **Communication** – Experienced at briefing senior Department of Navy and Energy leadership, congressional staff members, and numerous think tank organizations.

➢ **Logistics** – Expert military logistician, proficient in managing, and auditing material readiness.

➢ **Technology** – Advanced proficiency in all areas of Microsoft Office, proficient in interactive data sharing software applications.

➢ **Security Clearance** – Hold a DOD “SECRET” level and DOE “Q” level clearances. Cleared for DOD “TOP SECRET” while serving onboard USS Annapolis (SSN 760).

WORK EXPERIENCE-

Naval Nuclear Propulsion Program (NAVSEA 08)  
➢ **Acquisitions Deputy, Shipbuilding**  
Series: 0343  Pay Plan: GS Grade: 15  
October, 1 2008 – present

I oversee the planning, execution, negotiation, and closeout of all Nuclear Powered Navy Shipbuilding, Refueling Complex Overhaul, and Inactivation contract actions. The contracts in negotiation are expected to exceed $50B.

I develop and maintain a broad Government coalition to ensure that the Navy is fully prepared to enter into negotiations, maintain critical contractual time lines, manage existing contracts, and to identify early indicators of cost and schedule risk. These critical relationships ensure communication lines remain open throughout negotiations and program execution. They greatly assist in overcoming hurdles, resolving differences, and delivering a clear, reasonable, and unified government position to achieve positive results with our industry partners. It also facilitates in the development and interpretation of Government Acquisition Policy, evaluation of Government Audit findings, and supports maintaining a sustainable nuclear shipbuilding industrial base.
➢ **Acquisitions Group Lead - Finance** August 1, 2004 – October 1, 2008  
*Series: Active Duty  Pay Plan: N/A  Grade: LT*

I served as the Financial Manager for Future Aircraft Carriers, Ohio Replacement Program, and Reactor Power Units for Aircraft Carrier and Submarine refueling availabilities. My responsibilities grew continuously over four years both in programs and in fiscal budget responsibility; culminating in $8 Billion in budget oversight in the 2008 Budget.

My responsibilities followed the evolution of each program starting with the development of initial concept documentation, acquisition program baselines, program initiation, analysis of alternatives, and initial program estimates. Upon program initiation, my responsibilities increased to include cost estimate evaluation, Navy estimate development, budget development, and submission through Program Officers, FMB, Office of Management and Budget, and Congress. Upon receipt of program funding, my responsibilities included defending existing funds from congressional reductions, tracking the execution of funds, evaluation of performance to budget and potential impacts to future program budget requirements, and financial support for contract award and placement.

I also served as the Naval Reactors Lead for the revision to the Department of Defense Instruction 5000.02 completed in 2008. My primary concern included the potential adjustments to the new acquisition process. The team reviewed the decision criteria for new acquisition program evaluation, sought best practices across the Department of Defense, developed a process loosely based on Air Force acquisition methodology, and implemented the two-pass six-gate review process. I played a key role in ensuring that the Naval Nuclear Propulsion Program’s recommendations were incorporated into the final document.

➢ **Logistics Coordinator** November 2003 – August 2004

My responsibilities included material management and early evaluation of supply chain management at Naval Reactors Facility. I transitioned to fill a critical need position in the Acquisitions, Finance group to support command requirements.

**Submarine Supply Officer, USS ANnapolis (SSN 760)** June 2001 – Nov 2003

I successfully coordinated material readiness and food service operations through a Mediterranean deployment in support of Operation Enduring Freedom, numerous local operations, and a shipyard maintenance period. Executed over $3 Million in government procurement and improved inventory validity of over $16 Million in spare parts to 99%. The food service department earned recognition as the 2nd best Submarine in the Atlantic Fleet for food service, the Supply Department was recognized as top Squadron Supply Department 2 years in a row, and the USS Annapolis received the Battle ‘E’ award for top Submarine in the squadron.
EDUCATION-

- University of Maryland – Robert H. Smith School of Business
  Masters in Business Administration  May 2007
- Boise State University – BBA in International Business  December 1998

AWARDS-

- Vice Admiral Robert F. Batchelder, SC, USN Award for 2002. The United States Navy league presents 5-6 of these awards each year in recognition of Exceptional Operational Competence by a U.S. Navy Supply Corps Officer.
- Numerous military awards including: Navy and Marine Corps Commendation Medal (2), a Navy and Marine Corps Achievement Medal, Global War on Terror Expeditionary Medal
- Numerous civilian letters of appreciation from PEO Carriers
- Meritorious Step increase 2012
- Boise State University Hall of Fame—Student Government
- Distinguished Service Award – Silver  Alpha Kappa Psi Fraternity
Fraternal Resume

POST COLLEGIATE VOLUNTEER EXPERIENCE
Alpha Kappa Psi Professional Business Fraternity
2012-current Member, Board of Directors

➢ Strong advocate for improving financial education, an educated approach to alcohol awareness, and achieving our strategic goals.
➢ Serving since 2016 as Vice Chairman and member of the executive committee.
➢ Served two years as Treasurer (2014-2016).
➢ Key note speaker at Mid-East Regional Officer Training 2013.
➢ Attended all fraternity events including Conventions, PBLI, and board meetings since 2005.
➢ DSA Silver recipient 2018.
➢ Nominations Committee Vice Chair 2017 Convention
➢ Finance Committee Vice Chair 2015 Convention

2010-2012 Co-Chapter Advisor Theta Omicron, Boise State University

➢ Personally selected to overcome communication breakdowns between Regional Director and the local chapter.
➢ Assisted in the transition to a new Regional Director.
➢ Conducted E board training and ongoing mentorship with student leadership.
➢ All remotely from Virginia.

* 1998-2000 Chapter Advisor Theta Omicron, Boise State University

COLLEGIATE LEADERSHIP EXPERIENCE
Alpha Kappa Psi, Theta Omicron Chapter,
Boise State University May 1995-1998

Two-term President, Vice President of operations, and VP of Membership. Increased chapter size from 12 to 42 members.

Foundation Supporter
Life Loyal member
Foundation donor

Back on My Feet

Vice President Operations

February 2017 – Present
Philadelphia, PA

- Responsible for a portfolio of seven cities totaling more than $3 Million in Revenue: Atlanta, Austin, Boston, Baltimore, Dallas, D.C., Indianapolis.
- Key driver of: organization communication, strategic planning and staff development as a member of the executive leadership team.
- Increase operational efficiencies through new systems and processes that reduce time spent with forecasting, recruitment and reporting.
- Design and implement curriculum for staff retreats delivering on increased communication, increased staff training, professional development and improved morale.

Skills Developed: Staff development, HR, budgeting on large scale ($3 Million plus), corporate relations with C-Suite executives of Fortune 50 companies, recruitment, organizational forecasting, creating national partnerships.

Back on My Feet Indianapolis

Executive Director

October 2013 – February 2017
Indianapolis, IN

- Oversight of all operations of Indianapolis chapter of Back on My Feet, including but not limited to staff management, program vision, financial support, community and donor relations, facility partnerships.
- Responsible for raising $400,000 annual operating budget; 2016 - $415,000.
- Reduced expenses by $40,000 and increased revenue by $100,000 within the first year in the position.
- Cultivated corporate partnerships and introduced organization to 45 new relationships.
- Redesigned annual fundraising event to grow attendance by 350 and funds raised by $40,000.
- Improved organizational communication by creating concise volunteer, donor and board communication vehicles; including social media.
- Coached and managed Senior Director of Marketing & Development and Program Director.
- Key driver of: strategic planning process, goal development and volunteer cultivation.
- Envisioned first housing project in Back on My Feet and brought to reality through key partnership with Buckingham Foundation and Property Management; slated opening fall 2018.

Skills Developed: Budgeting, turning strategic plans into operational goals and action items, community relations, large event public speaking and presentation, event design, staff development.

Indiana State Museum & State Historic Sites Corporation

Director of Membership & Corporate Sponsorship

December 2008 – October 2013
Indianapolis, IN

- Responsibility and oversight for raising 38% of total revenue of a $1.7 million development budget.
- Strategically developed and operationally implemented annual fund solicitation process that resulted in 24% first time donor participation and 46% donor upgrade.
- Cultivated corporate partnerships to provide $301,600 in cash and in-kind sponsorship funding for exhibitions and events in 18 months.
- Researched and developed giving circles that capture donors at levels previously unrecognized.
- Improved organizational communication with key stakeholders by creating concise member, donor and board communication vehicles.
- Analyzed all aspects of membership program from recruitment, renewals, engagement and recognition. The membership plan implemented increased the number of household memberships 39% in two years.
- Improved member engagement with the museum through program creation such as member-only hours and a member travel program. These developed long-term relationships which lead to planned giving.
- Coach and managed Database Manager and Member Relations & Special Events Manager.
- Key role in: strategic planning process, museum rebranding efforts and employee training program.

Skills Developed: Stakeholder communication, building and maintaining donor relationships, managing intricacies of a government bureaucracy, donor solicitation and recognition, conflict resolution, departmental collaboration.

Alpha Kappa Psi Professional Fraternity and Foundation

Director of Member Services

April 2003 – November 2008
Indianapolis, IN

- Designed, tested and implemented curriculum and 80-page training manual for a comprehensive new member training program. This fostered a double-digit gain in retention within six months.
- Managed a multi-tier hierarchy of 400 volunteers responsible for leading more than 10,000 college students across the United States, Canada and the United Kingdom.
- Developed and executed face-to-face and eLearning training programs for volunteers, students and staff that assisted in organizational growth, reduced hazing and alcohol violations and improved communication.
- Devised marketing plans for chapter recruitment and launch of fraternity programs that increased Alpha Kappa Psi brand recognition on campus, chapter growth and program adoption.
Produced an additional revenue source by co-managing a $78,000 merchandise program; including budgeting, forecasting and product design.

Formulated educational programming for annual conferences attended by 3,500 business professionals.

Collaborated with CEO and board members in the development of organizational goals leading to an annual membership growth of 4% while responsible for generating 50% revenue on a $2 million organizational budget.

**Skills Developed:** Strategic planning, operational planning, budgeting, leading and motivating teams, non-profit management, program marketing, curriculum development, oral presentations, Board collaboration, relationship building, understanding of law to create organizational policies.

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**Alpha Kappa Psi Professional Fraternity and Foundation**  
*Expansion Coordinator*  
*Indianapolis, IN*  
*June 2002 – April 2003*

- Organized eight new student groups by visiting college campuses across the U.S. and Canada.
- Researched prospective campuses and gained administration approvals by networking with university deans and other campus leaders at such schools as MIT and McGill University (Montreal).
- Created marketing strategies specific to each campus to match its unique demographics and target audience.
- Recruited and trained prospective members and provided continuous leadership and support.

**Skills Developed:** Recruitment, making presentations, persuasive communication and selling organizational benefits to key decision makers, working independently.

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**Education**

- **Indiana University – Kelley School of Business**  
  *Master of Business Administration — Marketing*  
  *Indianapolis, IN*  
  *May 2007*

- **Arizona State University – W.P. Carey School of Business**  
  *Bachelor of Science Marketing, Cum Laude*  
  *Tempe, AZ*  
  *May 2002*

- **The Fundraising School – The Center on Philanthropy at Indiana University**  
  *Developing Annual Sustainability*  
  *Indianapolis, IN*  
  *March 2010*

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**Achievements**

- Published Author “Piracy in China” *Business Horizons* and republished by *Harvard Business Review*.
- 2016 Indiana Bicentennial Torch Barrier for Relay; selected as one in 15 in Marion County.
- 2016 Indiana University “How we Succeed” feature; first student from Indianapolis campus to be featured.
- 2015 TEDx Lilly featured speaker.
- 2014 Finalist – Junior Achievement Best and Brightest under 40.
- Volunteer of the Year – Back on My Feet Indianapolis (2013)
- College Fraternity Editors Association, 2004 Multimedia Award for “Alpha Kappa Psi – The First 100 Years” – a documentary video.
- 2010 Campus Candids recipient – named one of the top 25 students at Arizona State University.
- IronMan Finisher – 140.6-mile triathlon: 2.4-mile swim, 112-mile bike, 26.2-mile run.

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**Leadership and Values**

**Alpha Kappa Psi Professional Business Fraternity and Foundation - Life Member, Initiated 1998**

- Treasurer, International Board of Directors, past Secretary
- Assisted CEO and executive committee on draft of strategic plan and scorecard; serve as Board Liaison to Judiciary Committee; PBLI and Convention speaker, Nominations committee.
- 16-years of consecutive giving to the AKPsi Foundation; contributor to Stephen & Chrissy Vasquez Scholarship.

**Past:**

- President, student chapter at Arizona State University. (2000 – 2001)
  - Other positions include: Pledge Educator, Executive Vice President, Master of Rituals, Expansion Chair
- Served on fraternity’s Judiciary Committee that handles investigations of risk management violations.
  - Developed Judiciary Committee structure, operations manuals and all related duties in 2005.
  - Lead more than 20 investigations.
- CAB member for Butler University and Georgetown University chapters.
- Silent Auction Chair – organize silent auction at 2011 convention to raise more than $14,000 to provide scholarships for college students.
- Attendance at all Conventions since 1999, committee chairman; attendance yearly at PBLI’s (formerly Success Institute) since 1999; session presenter and focus group facilitator since 2000 (started as a student).

**Association of Fundraising Professionals (AFP)**

- President, past Vice President of Programs, Vice President of Membership, President-elect

**Plan 2020 – Indianapolis Bicentennial planning committee**

- Serve Indy – committee charged with creating the most civically engaged and committed community in the nation.

**Indiana University Kelley School of Business**

- Board Member, Women’s MBA Advisory Board – advise the Dean, program chair and other administration on various aspects of the MBA program such as recruitment, class development and student and alumni engagement.

**Meals on Wheels Volunteer – Hamilton County Route Driver**

**Back on My Feet – Indianapolis Chapter**

- FundRacer – raised more than $27,000 for the local chapter in conjunction with various races completed.
- Team leader and core volunteer 2011-2013.